

Faculty Senate/University Assembly Committees Listing:

Senate Steering Committee:

Length of Term: One year

Eligibility Requirements: Senators

Committee Makeup: Faculty Senate Chair, Senate Secretary, Chancellor, and three senators

Committee Duties:

The Steering Committee is the executive advisory committee for the Faculty Senate. It meets before each monthly Senate meeting to discuss potential topics or concerns that should be addressed at the upcoming Senate meetings. It also serves as a “first responder” to emerging issues that affect the welfare of faculty.

Faculty Senate Committees:

Academic Advisory Committee:

Length of Term: Two years

Eligibility Requirements: Tenured or non-tenured faculty

Committee Makeup: One faculty representative from each parallel unit

Committee Duties:

Make recommendations to Provost on academic issues affecting the university, including recommending general policies and procedures governing the evaluation of academic instruction and advisement.

Appointments, Tenure & Promotion (ATP) Committee:

Length of Term: Two years

Eligibility Requirements: Tenured “full” professors

Committee Makeup: One faculty representative from each parallel unit & two at-large representatives

Committee Duties:

Reviews and makes recommendations regarding tenure track faculty coming up for tenure/promotion and Associate Professors coming up for promotion to Professor. They review these dossiers after they have been reviewed and voted upon by the candidates’ College and submit their recommendations to the Chancellor. Dossiers are usually submitted to the Committee in mid-December and its recommendations are sent to the Chancellor.

See ATP Timeline at <http://www.umsl.edu/services/academic/About%20Us/atp.html>

Assessment of Educational Outcomes Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenured faculty
Committee Makeup:	One faculty representative from each parallel unit; two students
Committee Duties:	Recommend policies in the area of assessment of educational outcomes and related matters.

Bylaws and Rules Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenured faculty
Committee Makeup:	Six eligible faculty – broadly represented across colleges; two students
Committee Duties:	Review proposed faculty bylaws changes and recommend interpretation of bylaws. Consider changes to Senate and Assembly Operating Rules and report recommendations to Senate.

Committee on Committees:

Length of Term:	One year
Eligibility Requirements:	Current Senators
Committee Makeup:	One faculty representative from each parallel unit
Committee Duties:	The Committee on Committees is elected at the First Senate Organizational Meeting in April. Working from faculty preference polls, it develops ballots of eligible and willing candidates for the faculty representative seats that are up for election on each Senate or Assembly committee. The ballots are presented to the Senate for a vote at the Second Organizational Meeting in May. The Committee on Committees may also be called on to seek out and oversee the election of replacements for any committee members that have to step down during the course of the academic year. It also oversees the election of ad-hoc committees when called to do so by the Senate.

Curriculum and Instruction Committee:

Length of Term:	Two years
Eligibility Requirements:	Three-fourths of the faculty representatives (7 of the 9 reps) must hold tenured/tenure-track appointments
Committee Makeup:	One faculty representative from each parallel unit; two students
Committee Duties:	Makes recommendation to the Senate on policies and procedures in the area of curriculum and instruction. Also recommends policies regarding graduation requirements, special honors programs, and academic publications such as catalogs and schedules of courses. New degree and program proposals, course proposals, and academic calendars are also reviewed by this committee.

Faculty Teaching & Service Awards Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenure track faculty
Committee Makeup:	Five faculty members from Arts & Sciences and one faculty representative from each of the other parallel units; two students
Committee Duties:	Formulate and publish guidelines for campus-wide teaching and service awards; review award nominations and recommend candidates to Chancellor.

Issues of Tenure Removal Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured “full” professors
Committee Makeup:	Six faculty members broadly represented across colleges
Committee Duties:	Conduct hearings in removal cases or in disputed cases involving tenure rights and status as provided for in the Academic Tenure Regulations of the University of Missouri.

Oversight Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured faculty
Committee Makeup:	Three tenured faculty members broadly represented; Committee Chair is a Faculty Senator
Committee Duties:	Monitor the grievance process as neutral observers and provide feedback on the process to the Faculty Senate, the faculty, and the Provost's and Chancellor's offices.

Promotion of Non-Tenure Track Faculty Committee:

Length of Term:	Two years
Eligibility Requirements:	Non-tenured "full" professors
Committee Makeup:	One faculty representative from each parallel unit & two at-large representatives
Committee Duties:	Reviews and makes recommendations regarding non-tenure track faculty coming up for promotion. The committee reviews dossiers after they have been reviewed and voted upon by the candidates' college and submits their recommendations to the Provost. For more information about NTT guidelines and timeline, see http://www.umsl.edu/services/academic/About%20Us/atp.html

Research Misconduct Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured "full" professors
Committee Makeup:	Six faculty members broadly represented across colleges
Committee Duties:	Perform responsibilities prescribed by the Collected Rules and Regulations of the University of Missouri (420.010)

Research Policy Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenured faculty
Committee Makeup:	One faculty representative from each parallel unit; two students
Committee Duties:	Responsible for recommending and reviewing policy in the areas of research and research administration and for advising the Vice Provost for Research.

Research – Fall Panel:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenured faculty
Committee Makeup:	Six eligible faculty members from Arts & Sciences and one eligible faculty member from each of the parallel units.
Committee Duties:	Reviews deadlines and guidelines for research proposals and awards. Currently oversees UMSL junior faculty travel grants and submits recommendations to Office of Research. The Panel also recommends policy to Vice Provost for Research. Panel members are ineligible to receive funding and awards under the jurisdiction of the panel on which they serve during the period of their service on the panel.

Research – Spring Panel:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenured faculty
Committee Makeup:	Six eligible faculty members from Arts & Sciences and one eligible faculty member from each of the parallel units.
Committee Duties:	Reviews deadlines and guidelines for research proposals and awards. Reviews proposals for internal grant funds and submits recommendations to Office of Research. Reviews nominations and makes recommendations for Chancellor's Award for Excellence for Research and Creativity. Recommends policy to Vice Provost for Research. Panel members are ineligible to receive funding and awards under the jurisdiction of the panel on which they serve during the period of their service on the panel.

University Libraries Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenured faculty
Committee Makeup:	One faculty representative from each parallel unit; two students
Committee Duties:	Advises the Dean of Libraries on policy issues, including budgetary issues. Serves as liaison between the libraries and the University community via the Senate.

University Assembly Committees:

Administrator Evaluation Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenured faculty
Committee Makeup:	Five eligible faculty who represent at least three colleges; one student; one staff member
Committee Duties:	Responsible for preparing and distributing an evaluation form for a select group of administrators each year. Prepares a report of the evaluation results for the Provost and Chancellor.

Budget and Planning Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenured faculty
Committee Makeup:	One eligible faculty member from each of the parallel units; two students; two staff members
Committee Duties:	Examines general budgetary allocations and priorities and makes recommendations on development and fiscal matters.

Information Technology Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenured faculty
Committee Makeup:	One eligible faculty member from each of the parallel units; four students; two staff members
Committee Duties:	Makes recommendations regarding information technology-based priorities and budgeting; Reviews information technology needs and productivity; develops consistent information technology policies for campus community.

Physical Facilities, Space & General Services Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenured faculty
Committee Makeup:	One eligible faculty member from each of the parallel units; three students; one staff member
Committee Duties:	Responsible for recommending policies and procedures for campus facilities and general services. Acts as advisory and fact-finding capacity for planning of physical facilities, reviews and reports priority matters relating to maintenance and construction. Reviews and processes complaints and suggestions regarding physical facilities and services.

Recruitment, Admissions, Retention, and Student Financial Aid (RARSFA) Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenured faculty
Committee Makeup:	Six eligible faculty; two students; two staff members
Committee Duties:	Recommends policies and procedures regarding recruitment, admissions, retention and student financial aid. Facilitates discussion with administrators and students on policies and procedures regarding scholarships, advisement and appeals.

Student Affairs Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenured faculty
Committee Makeup:	Four eligible faculty; four students; one staff member
Committee Duties:	Responsible for recommending and reviewing policy in the areas of non-academic regulations and student services, student organizations, and for advising the Vice Provost for Student Affairs.

Student Publications Committee:

Length of Term:	Two years
Eligibility Requirements:	Tenured or non-tenured faculty
Committee Makeup:	Three eligible faculty; three students
Committee Duties:	Responsible for recommending and reviewing policy concerning student publications which are directly funded by the University.